

## National Financial Secretary

2010-2011

This has certainly been a year of growth for our organization and nowhere is the growth more profound than in the work of the National Financial Secretary. I have filled orders in the online store totaling over \$25,000 and posted over \$127,000 in charges and checks for dues, merchandise, donations and convention fees. Each month I reconciled the checkbook and prepared reports for the National Executive Board. I worked with our auditor, Joe Castellanos, CPA, to perform the audit and the actual inventory. With the help of Martha Castellanos, Joe's wife and Quick Books trainer, I was able to make journal entries and refine our use of Quick Books.

It has been my honor to spend time on email and the telephone with a number of chapter officers and explain to them step-by-step how to perform tasks that need to be done by each chapter. I have endeavored to answer emails and telephone calls within 24 hours but have appreciate the members' patience when this has not been possible.

It has been a great year for me personally as I welcomed home my Ranger son from deployment three days before Thanksgiving. He returned to his base in Italy and was promoted to Captain on July 1. My daughter assumed command of her newly assigned base's outpatient rehabilitation services and continues to treat soldiers as a physical therapist. My son-in-law is also a captain and is a signal officer. He will deploy to Afghanistan in January 2012 and my husband continues to be an aircraft mechanic in the Middle East. I have been privileged this year to work with so many caring women both in my chapter and on the national level. My chapter, SC7, embraced my job and helped me in any way they could from filing and sorting papers to helping me sort the company store.

We added two new items to the online store this year, coins and a pin, God Bless Those Who Serve. The newly designed hats were also a big seller as were the tote bags. Keeping the inventory maintained in the store was a big job and keeping an accurate perpetual inventory also was time-consuming but very useful in making sure items being on backorder were kept to a minimum.

I served on the Finance Committee with Cindy Hood as the Chairman and want to thank Cindy for all of her support during the year. She, like me, is a bookkeeper by trade and she was always available to "talk shop."

Last but not least, I would like to thank all of the members of the National Executive Board for their support and confidence, especially Wendy Hoffman and Julie Roberts for their answering of a "million" questions during the year. To Robin, BSMA Treasurer, many thanks for getting our checkwriting automated which made reconciliation much easier. Her innovative ideas were so appreciated.

In closing, this was a big job you placed in my hands last August and I have enjoyed the opportunity.